

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – APRIL 28, 2022**

CALL TO ORDER. Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderwoman Susan Johnson	Alderman Mike Raney
Alderwoman Kristi Cleghorn	Alderwoman Ashley Armbruster
Alderman Mike Jokerst	Alderman Joe Prince
Alderman Robert Donovan	

Absent: Alderman Jeff Eydmann

APPROVAL OF AGENDA. A motion by Alderman Jokerst, second by Alderman Donovan to approve the agenda as presented. Motion carried 7-0-1 with Alderman Eydmann absent.

PRESENTATION/AWARDS.

At this time Mayor Hassler presented a proclamation to Frank Myers for his service and commitment to the City on various boards and committees as well as his hard work to preserve and protect historic properties throughout the City.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (See Attached)

STAFF REPORTS.

ERIC BENNETT – POLICE CHIEF (see attached)

STEVE WILSON – ALLIANCE WATER (see attached)

COMMITTEE REPORTS. Alderwoman Armbruster reported on the recent Park Board Meeting and stated that the bathrooms at Valle Spring Park were recently vandalized. The Park Board discussed replacing the mulched trail with a crushed stone that would be ADA compliant as well as widening the trail to six feet. The Library would like to eventually use the trail for a “Story-Walk”.

Alderman Donovan reported that the health committee had met and discussed the renewal rates for the employee's health insurance. It is on the consent agenda for approval.

PUBLIC COMMENTS. None.

CONSENT AGENDA.

- Minutes – Board of Aldermen – Closed Session – March 24, 2022
- Minutes – Board of Aldermen – Regular Session – April 14, 2022
- Minutes – Board of Aldermen – Work Session – April 14, 2022
- TREASURER'S REPORT – MARCH 2022
- **RESOLUTION 2022-47.** A RESOLUTION BY THE BOARD OF ALDERMEN DECLARING CERTAIN SURPLUS PROPERTY.
- **RESOLUTION 2022-48.** A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A RENEWAL AGREEMENT FOR THE MISSOURI CHAMBER FEDERATION BENEFIT PLAN TRUST FOR THE CITY EMPLOYEE HEALTH INSURANCE PLAN FOR 2022 – 2023.
- **RESOLUTION 2022-49.** A RESOLUTION BY THE STE. GENEVIEVE BOARD OF ALDERMEN ESTABLISHING A BUDGET FOR AMERICAN RESCUE PLAN ACT FUNDS.
- Approval of a liquor license application from American Custard Company, 1055 Progress Parkway, Ste. Genevieve Missouri.
- Approval of a street closure request for the 2nd Annual Honey Festival & Market on Saturday, June 25, 2022 from 7:00 a.m. to 7:00 p.m.
- Approval of a street closure request for Master Gardeners for their annual Garden Walk on May 14 & 15, 2022 from 7:00 a.m. to 4:00 p.m.

A motion by Alderman Jokerst, second by Alderman Prince to approve the consent agenda as presented. Motion carried 7-0-1 with Alderman Eydmann absent.

OLD BUSINESS.

BILL NO. 4486. AN ORDINANCE VACATING ALL THAT PART OF THE TWELVE (12) FOOT ALLEY LOCATED WITHIN BLOCK NUMBER 2 OF ZIEGLER'S ADDITION TO THE CITY OF STE. GENEVIEVE, STE. GENEVIEVE COUNTY, MISSOURI, FROM THE NORTH RIGHT-OF-WAY LINE OF ZIGLER STREET EXTENDING NORTHWEST TO THE SOUTH RIGHT-OF-WAY LINE OF LAHAYE STREET. 2nd READING. A motion by Alderwoman Johnson, second by Alderman Raney, Bill No. 4486 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderman Donovan, Alderwoman Cleghorn, Alderman Prince and Alderman Jokerst. Nays: None Absent: Alderman Eydmann. Motion carried 7-0-1. Thereupon Bill No. 4486 was declared Ordinance No. 4411 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

BILL NO. 4490. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2022 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES. 1ST READING. A motion by Alderman Jokerst, second by Alderwoman Johnson, Bill No. 4490 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderman Eydmann absent.

BILL NO. 4491. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING THE PERSONNEL MANUAL AS SET FORTH BELOW. 1ST READING. A motion by Alderman Jokerst, second by Alderman Donovan, Bill No. 4491 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderman Eydmann absent.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

ADJOURNMENT. With no further business Mayor Hassler adjourned the meeting at 6:25 p.m.

Respectfully submitted by,



Pam Meyer
City Clerk

CITY ADMINISTRATOR REPORT

April 28, 2022 UPDATE 1

1. I will be out of the office May 4 – 6 at the Missouri City/County Managers Conference at Camden on the Lake. I will be available by phone for any issues.
2. We have our second round of interviews Wednesday, 4/27, with the stormwater committee and another engineering company. We hope to have a recommendation in May.
3. We will advertise the public hearing time for the May 12 board meeting for the ward redistricting next week and the following week and put information on the Facebook page so those interested have a destination to find options 3 & 4 of the redistricting.
4. Depending on weather over the next few weeks CE Contracting is planning on starting the Parkwood Concrete Replacement in mid-May. They've had delays with other projects because of the rain and that may push them back some more.
5. Preliminary Plans for the board room remodel could be ready as soon as next week. Then the committee can sit down and make minor changes if necessary and clarify any issues that the architect/engineers may have.
6. Steve & I are reviewing a preliminary copy of the Pavement Preventative Maintenance Plan (PPMP) and we will bring it to a work session in May or June for the board's input. We will be clarifying some assumptions, looking at timing, and pavement type recommendations.
7. You should have received my ICMA assessment questionnaire by email from gov360. If you did not receive one let me know so I can access the system and resend it.
8. We are working on liability/casualty insurance with Lakenan and with Missouri General Insurance who showed an interest. We still have some paperwork to fill out with Forward Slash relating to ransomware coverage and other minor clarifications here and there. We will also be meeting with Missouri Employers Mutual about Worker's Compensation Insurance.



Ste. Genevieve Police Department



Monthly Operations Report

Date: April, 2022

Calls for Service:

*SGPD responded to 406 calls for service in March.

<u>Incident Type</u>	<u>Count</u>
ESCORT	10
ALARM BURGLARY	10
TRAFFIC STOP	85
ABANDON OR OPEN 911 CALL	11
ABDOMINAL PAIN/PROBLEMS	1
FIRE ALARM	1
ANIMAL CALL	15
ANIMAL BITES/ATTACKS	1
ASSIST FOR EMS	1
ASSIST FOR POLICE	3
ASSAULT CALL NOT IN PROGRESS	3
BRUSH FIRE	1
BURGLARY	1
CHEST PAIN	1
CHOKING	2
C AND I DRIVER	3
CHECK WELL BEING	12
ASSIST DFS	4
BREATHING PROBLEMS	1
DISTURBANCE	15
DOMESTIC DISTURBANCE	4
FALLS	4
FOUND PROPERTY	6
FRAUD	1
FUGITIVE ARREST	8
CARDIAC OR RESPIRATORY ARREST/DEATH	1
HARASSMENT	4
INFORMATION ONLY	1
INVESTIGATION POLICE	27
HEMORRHAGE/LACERATIONS	1
MEDICAL ALARM SOUNDING	4
MISCELLANEOUS	94
MISSING ADULT	1
MISSING JUVENILE	1
MVA NON INJURY	7
ODOR OF GAS	1
OPEN DOOR	2
ORDINANCE VIOLATION	2
OVERDOSE/POISONING(INGESTION)	1
PEACE DISTURBANCE	4
PICK UP	2
PRISONER TRANSPORT	2
PROPERTY DAMAGE	3
PSYCHIATRIC/ABNORMAL BEHAVIOR	2
ROAD HAZARD	1
RESCUE CALL	1
SUSPICIOUS PERSON VEHICLE	19
THEFT	8
THREATS	3
TRESPASSING	2
TRY TO CONTACT	1
UNCONSCIOUS	4
UNKNOWN PROBLEM	3

Total: 406

Staffing:

*We are fully staffed.

Training:

*I will be out for the Police Chief's Conference the first week of May.

Meetings attended:

*I attended 2 BOA meetings in March.

Facility:

*Nothing to report.

Equipment/Maintenance:

*Both new patrol vehicles have been put into service, and both surplus vehicles have been down-fitted and are ready for auction or repurposing .

Police Radio:

*Nothing to report.

Grants:

*Nothing to report.

Miscellaneous:

*Nothing to report.

OUR
MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)-874-8080

OPERATIONS REPORT – Ste. Genevieve

March 2022

Water Treatment Plant

- Completed an updated inventory of all chemicals and current daily usages.
- Contacted Citizens Electric concerning the utility poles that will be relocated at the plant.
- Met with MicroComm to discuss the communication issue between the plant and Progress Parkway tower. Updates will be completed on their end.
- New peristaltic pump hoses were ordered to maintain available inventory.
- All locations were inspected and cleaned.

Wastewater Treatment

- After receiving all electricians bids for the rotor electrical issue, BT Electric was selected for the repairs. Part and materials were ordered and repairs will be completed as parts are delivered.
- The Ultraviolet disinfection unit has been installed and is now in service. This unit will remain in service until Oct 1, 2022.
- Completed an updated inventory of all chemicals and current daily usages.
- Routine maintenance and inspections were performed as scheduled.



OPERATIONS REPORT – Ste. Genevieve

WASTEWATER PLANT EFFLUENT QUALITY

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	3.7	1.6	7.5	n/a
Peak Day	6.5	2.5	7.7	n/a
Percent Removal	97.3%	98.5%		

NPDES EFFLUENT LIMITATIONS

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	3.09
Monthly Average	1.98

AMMONIA LIMITATIONS

	<u>(April 1st- Sept 30th) Ammonia as Nitrogen</u>	<u>(Oct 1st-March 31st) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow MG- 1.948
 Daily Maximum loading 1165 lbs.

OPERATIONS REPORT – Ste. Genevieve

Collection/Distribution

Collections

- Staff jetted just over 7000ft of lines this month.
- Abandoned a manhole on LaPorte. This manhole was abandoned in place and filled in.
- Assisted Bauman's on a sewer line replacement on LaPorte.
- Prepped all manholes that are scheduled for rehab.
- Located the tap location for the American Custard Company. Tap will be in the near future.
- The newly installed bar screen at the Riverview Nursing Facility is not being properly maintained nor are their grease traps. Continues
- All lift stations were cleaned, inspected.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- Completed repairs to meter pits that contained non-working side valves.
- Service line was replaced on 5th St.
- Yard Hydrant was replaced in the city park.
- Meter pits were also relocated to yards from basements.
- HVAC System leaked gas into the building. Unit had to be replaced.
- All remote buildings were cleaned, inspected.

Customer Service

- Staff performed 63 line locates.
- Staff performed 57 work orders.
- Disconnects for non-payment 14
- There were 4 loads of lime purchased.

Public Works

Streets

- Replaced a light post in the downtown area.
- Storm cleanup included storm drains, grates, washing down streets, and limb clean up.
- Staff began working in the clutch replacement on the John Deere 301.
- Inspected some bad area of the streets in Valle Springs.
- Clean up in the back lot at the street dept continues.
- Brush site cleanup.
- Street sweeping has begun for the year.
- Sign replacement and tracked inventory has begun, all signs are dated and tracked.
- Routine items were also completed weekly. Trash, light checks, potholes, vandalism, etc...



OPERATIONS REPORT – Ste. Genevieve

Park

- Geoff completed the repairs and painted the interior of the Park House.
- Inspected Pinkley Park, compiled a list of needed items and improvements desired.
- Created a new protocol for the renting of the big pavilion
- Staff has begun mulching around trails and playground equipment.
- All bathrooms cleaned and prepped for opening.
- Trees in the parks needed attention will receive a number tag to make things clear for a contractor to bid the job.

Project Updates

- Waterline Project bids were received.
- BT Electric was low bid for the electrical Project at the water plant. Notice to proceed was issued. Contractor will work with CEC to complete the first phase of the project

Safety

- All staff received addition safety training from our Corporate Safety Manager, Mark Mahler.

Regulatory

- DMR
 - Groundwater report
- All were submitted on time

Training

- All employees received training on PPE and proper lifting techniques.
- Frank is signed up for a multi-day training class for water treatment

Concerns for the Month

- Ensuring that all mowing and groundskeeping equipment works as designed

Positive for the Month

- Numerous projects moving forward